At Stanford University:
Stanford: Julie Sweetkind-Singer, Jane Ingalls
UC-Berkeley: Brian Quigley
UC-Santa Cruz: Cynthia Moriconi

At UCI:
UC-Irvine: Julia Gelfand, Brian W.
UC-Santa Barbara: Jon Jablonski

By phone:
UC-Davis: Carol LaRussa
UC-Los Angeles: Maria Jankowska, Jonnie Hargis
UC-Riverside: Lizbeth Langston
UC-San Diego: Michael Smith

Morning: 10:15-12:15

1. Review of notes from last meeting in June 2012.
   a. Approved by the group and Mike put them up on the Web site.
2. Conspectus review (Brian, Cynthia, Julie) – Goal: Review the changes to narrative document and discuss next steps.
   a. We are starting with the Conspectus, Part 1 and then will work on the LC Call Number schedule, Part 2.
   b. The document was renamed to be more specific and to avoid confusion. The new name is UC/Stanford Conspectus of Cartographic and Geospatial Collections: Part 1. Descriptions of our cartographic and geospatial collections; Part 2. Primary collecting responsibilities by LC call number. The codes for the locations of the libraries are being moved to Part 2. A section is being added to the Part 1 general template to indicate areas we no longer collect or that have been de-accessioned. UCB, SU, UCSC revised their sections as examples for the rest of the members. We will keep the RLG Collecting levels and remove the library codes and abbreviations for types of maps. Brian will be in charge of the main document and its updates.
   c. UCB gets a lot of maps from the South Asia Cooperative Acquisition Program (SACAP), which used to be PL 480. This is a strength of the collection as they are getting more maps than they expected. UCB is cataloging all of their maps from this collection. (Side note: UCLA is processing a collection of maps dated from 1939-1945 of the disputed islands near Korea/China/Japan. They will digitize the maps that total 866. The biggest challenge is metadata as it has been requested that they be cataloged in English, Japanese, and Chinese. They have been given $20,000 to do the work, which will be coordinated by the East Asian Library.)
   d. Next steps: Brian will clean up the document and resend to everyone in early January. We will then update our sections. Deadline for completion will be: February 1, 2013 for the narrative description of the collection. We will then move to Part 2, the LC Call
number primary collecting document. Julie, Cynthia and Brian will start work on the LC
document and finalize SU, UCSC and UCB’s parts by June 2013 with a deadline for
everyone else to complete theirs by the December 2013 meeting. One should start
from the premise that everything is accurate. The changes then will be if one has de-
accessioned large parts of the collection, if one has changed collecting levels in any area,
or if one is now collecting more heavily in an area that previously was collected at a
lower level.

3. Collection development discussion – Any changes in your collecting plans? Any shared purchase
possibilities? Map approval plans: anyone using one or thinking about setting one up?
   a. UCI: They are collecting atlases and data in very selective areas. They are not collecting
maps other than those that are on depository.
   b. UCSB: Focusing on de-duplicating and weeding. For acquisitions, Jon just spent funds
for three years to purchase Whittier aerial photography collection. He is also getting
digital materials when he can find it. They are still getting AAA depository materials,
which will probably be weeded for close editions. They are buying interesting
cartographic examples. Their new aerial photos are now born digital. For older
materials, Jon’s hesitant to buy, but will take donations.
   c. UCLA: They are focusing on atlases from Harrasowitz – all from 2011, 2012 – most of the
materials were historical (old Paris, London, Vienna). Particular demand for cities in a
historical perspective.
   d. UCB: They are considering an approval plan with EastView Cartographic. The University
of Minnesota has set it up to get all national atlases from EastView. It is complex and
difficult to get exactly what you want. UCB’s strength is topographic map sets. They
don’t have room for paper and so they are collecting digital maps. The access part is still
under development for the digital maps. They do get cataloged. If georeferenced, they
go into the UCB Geoportal. If non-georeferenced, they are going to go into a map
viewer.
   e. UCD: They are focusing on geology maps and wine maps, but not buying a whole lot.
They have not bought aerial photographs for a year or two, but plan to do so. They are
not getting digital data as they don’t have a GIS person. They are buying hard copy
aerials.
   f. UCSC: They are still in a state of flux around moving the map room as it was announced
two years ago and yet they still remain in the same space. The map budget continues to
exist. They still buying maps a small amount and are buying anything local as well as
buying atlases and aerial photographs in print. They are used by the general public and
local geologists who want hard copy even though that is getting harder to do. They are
looking to buy historical collections of Monterey County. They gave away the classroom
wall map collection to the history department and to the library staff.
   g. SU: They have been purchasing historical map collections (Africa, California as an Island),
materials from ILH in Germany such as city plans, nautical charts, topographic maps.
   h. UCR: They haven’t done much collecting due to time constraints. They are keeping up
with the GIS manuals and some atlases. They are not buying data and rely on others.
   i. UCSD: They are going through Scripps Institute of Oceanography collection (not the
nautical charts) and so won’t be heavily collecting in the next few months. Mike got the
international geologic maps that were cataloged at a minimum level. They will integrate
these with their own collection. They consistently purchases atlases, filling out new
maps coming through the ITMB to get the collection up-to-date. They still get Mexican
topographic maps digitally once a year (new editions) and they have a lot of historical
Mexican topo maps. They are trying to update GIS holdings in terms of workbooks in the labs.

j. Combined: Landscan – There will be cataloging done at the center and will be a shared cataloging record with URL specifically for the 2011 data. It is definitely in the queue. Web access is good for a certain amount of time. Expiration date for Web access is for when they release the 2012 set.

k. Barry Ruderman: Julie suggested that everyone contact him to get maps specifically for their areas. TO DO: Julie will send contact information to everyone to get in touch with him. (DONE.)

l. Approval plans: This is a good idea as libraries lose their map librarians or don’t have the time to do collecting. National atlases, official state road maps.
   i. TO DO: JKS will send out the spreadsheet of country/city maps for the world. (DONE.)

4. Maria (UCLA) asked about map series cataloging on each campus.
   a. SU: They keep two copies of the index maps, one with the maps and one in a filing cabinet.
   b. UCB: They used to scan the index maps and attach them to the catalog record. This is not ongoing at this point. They are moving towards a project that creates GIS indexes using the model that Chris Thiry created. TO DO: Brian will find Chris’s notes and distribute to the group. (DONE.)
   c. UCSB: They have created paper indexes with their holdings marked on them. They selected international topographic map series and had them scanned. They opened up the raw scans, cropped them and saved as PDFs. See this web page: http://mil.library.ucsb.edu/mapindexes/. It is dynamically built on the fly. The team included a map cataloger, the scanning staff, and a library assistant who edited the scans (cropping), and a lead web programmer spent 6 hours creating the Web page.

5. Sanborn maps of California digitization project
   a. Colleen Cahill from the Library of Congress Geography & Map Division contacted Julie Sweetkind-Singer to discuss a collaborative project to scan the California Sanborn insurance maps. Colleen has sent Julie two sample contracts to review as possible templates for the legal side of the agreement.

Lunch Break: 12:15-1:25

Afternoon: 1:25-3:00

   a. Julie gave an overview of the workflow to get maps from within Stanford or from donor collections into the digitization workflow, the Stanford Digital Repository and into the library catalog.
   b. Michael talked about the Hydra Project (Fedora, Solr, Blacklight) as a consortial project. He displayed Argo, the library’s Digital Object Registry (DOR), which is not public facing. DOR walks the object through the system from when we get the digital items until they are in the Stanford Digital Repository and the discovery environment.
   c. PURL (Persistent URL) link: http://purl.stanford.edu/bf203ty2658
   d. Searchworks (SU Library catalog) record: http://searchworks.stanford.edu/view/6780453
7. USGS digital mapping and imagery – Who’s planning to collect it? What are you planning to collect? Can we share the responsibilities?
   a. Brian is collecting this from the local USGS representative. John Ridener was able to get these from the USGS and they plan to get the 2015.
   b. Share responsibilities for collecting agreement.
      i. USGS topos: UC Berkeley
      ii. Northern California imagery: Stanford
      iii. Southern California imagery: UCLA (maybe) and UCSB
      iv. Storage and display: Supercomputing Center at San Diego – Is this a possibility?
         TO DO: Brian should draft a letter to the group to ask for support of this project.
         An example of something they can support.
   c. TO DO: A letter should be submitted by Mike as the head of the bibliographers’ group to the center to grab the data and get it into the system.
      i. TO DO: Get a list together of items that we want to collect together.
         Endangered data list: Big Data from the USGS that are at risk because it is gray data and we have a responsibility to collect it and disseminate it. All should do this. Where to keep it while we compile the list? On the wiki? This should be done by the end of January.
      ii. TO DO: Julia will start a draft of the letter and then send to Mike and Brian to distribute and we will all wordsmith it.

8. Map cataloging discussion – Who’s handling your map cataloging now? Is your campus planning to implement RDA? If so, when?
   a. UCI: They do not have maps to catalog.
   b. UCLA: Quarter-time map cataloger with a large backlog.
   c. UCB: No one cataloging maps at the moment. Their central cataloging department may pick this up and come out to the unit a few hours a week. Brian will know more about this in the new year. Will implement RDA on July 1st.
   d. SU: Cataloging done at Branner with Julie, Jane, Steve for copy cataloging (with students), and Alissa to do rare map cataloging. Will implement RDA after the Library of Congress.
   e. UCSB: Their halftime copy cataloger left and he has a vacancy and is not posting as what he needs is an original cataloger. Approximately half of the collection still needs to be cataloged (16,000 titles) and they did the easy titles first. Will implement after RDA is implemented at the Library of Congress, but he’s unsure of the date.
   f. UCR: No report.
   g. UCSC: They have an La IV map cataloger who does this work. RDA is under discussion. Recommended the ALA publication called Introducing RDA. It is very good.
   h. UCSD: They have a cataloger for maps who works more than 50% and have copy cataloging help from SIO.
   i. UCD: An La IV does their cataloging part time.

9. Round Robin updates – Additional comments and/or questions
   a. UCI: Provided by Julia Gelfand
      i. The campus is preparing to celebrate its 50th Anniversary in 2014 and several initiatives are underway for the library to participate in those activities. The campus is currently conducting recruitment for a new Provost. The 2012-13 academic year began with the announcement that Lorelei Tanji, Acting UL, was named permanent University Librarian effective October 1. She has announced plans to structure the staffing and leadership of the UCI Libraries and a
reorganization plan is underway to accommodate new priorities. Three divisions will be created, each led by an AUL: Administrative Services and Human Resources (with recruitment for the AUL underway), Collections & Technical Services (with an AUL posting to be released in coming weeks), and Public Services, remaining under the direction of AUL Carol Hughes. Yvonne Wilson retired at the end of June as State & Local Librarian and Bibliographer for Drama. New librarian appointments include Annette Buckley as Business Librarian, Bethany Harris, Health Sciences Librarian & Bibliographer, Shu Liu, Metadata Librarian who each joined the staff last summer. The Library continues to develop its programs to support Data Services, Scholarly Communication and eResearch following and tracking developments from the CDL. Collections budget is reduced this fiscal year, forcing careful selections for consortia participation and local resources. Major renovation projects have been completed or are underway at both the Ayala Science Library, where the campus Office of Information Technology now occupies the former 6th floor drum, and the Campus Writing Center now occupies the former first floor study area; and at the Langson Library where more public seating and shelf space was created throughout the building.

b. UCB: Provided by Brian Quigley
   i. Commission on the Future of the UC Berkeley Library: Our Re-envisioning Library Services Initiative released proposed models to campus in April, but the campus community did not accept the models. A faculty committee has been charged jointly “by Executive Vice Chancellor and Provost George Breslauer and Academic Senate Chair Christina Maslach with studying the current state of the University Library and envisioning its future.” Their report is due in March 2013: http://academic-senate.berkeley.edu/issues/commission-future-uc-berkeley-library.
   ii. Staffing Changes: As you know, John Ridener left the library for a new job at Urban Mapping in San Francisco. I will be taking over responsibility for our website, blog, and email reference service. I am in discussions with Library Administration about how to handle GIS services and map cataloging in the interim, and I hope to have more information to share in January.
   iii. AUL Recruitments: Bernie Hurley (Director of Library Technologies, Collections Services, and NRLF) will be retiring in June, which will leave Beth Dupuis as the only remaining AUL (for Educational Initiatives and User Services), so we are in the process of recruiting two AUL positions: AUL for Collections Services and AUL for Digital Initiatives & Collaborative Services.
   iv. Major Acquisitions: We have not purchased many maps in the last 6 months, but we did arrange a Tier 2 purchase of LandScan 2011 for UCB, UCI, UCLA, UCR, UCSD, and UCSB. In addition, the East Asian Library’s Electronic Resources Librarian recently spearheaded an effort to license China Geo-Explorer II at UCB as a one-year pilot. We are contributing to the cost and will be evaluating whether we want to continue to subscribe after this year.
   v. GeoData@UC Berkeley & Map Viewer: Our geospatial data repository team continues to make progress on GeoData@UC Berkeley. Our next steps include upgrading to the latest version of the OpenGeoportal web application, offering additional download format options for raster data, and implementing secure Geoserver with CalNet authentication so we can serve out licensed data and
map sets. Library Systems is working to provide about 890 scanned Bay Area maps in the public domain through our Map Viewer, which uses OpenLayers (technology used in the geoportal) to display nongeoreferenced map images. We are also georeferencing these 890 maps to eventually make them available through the geoportal.

c. UCLA: Provided by Maria Jankowska

i. Personnel: We are in the process of hiring the next University Librarian. Gary Strong will retire in December 2012 (he has agreed to stay until his successor is hired). Faculty members from various disciplines (but not librarians) are well represented on the hiring committee.

ii. Collection: We are working on organizing collection and providing better searching tools to our uncataloged maps and map series. We estimated that we have more than 3,000 uncataloged historical maps and more than 4,000 contemporary (uncataloged) maps. You can find one of our search tools under a visual guide to the UCLA’s Sanborn Maps at: http://guides.library.ucla.edu/content.php?pid=36927&sid=763308

iii. Event: The second annual celebration of the international GIS Day at the YRL's Research Commons was a great event. The YRL hosted 16 faculty and student presenters who showcased uses of GIS in different application domains such as: medical marijuana and the local ecology in Los Angeles, transportation and livability performance metrics in the City of Los Angeles, energy consumption in Los Angeles, forest ecologic function and disturbance in Panama, Dublin’s 1911 census, Sanborn finding aid using Google Fusion tables, Danish folklore, New York City campaign finance maps, telecommunication sector on a global level, mapping Jewish LA project, and RomeLab (using Esri CityEngine). Also, Mapshare: UCLA’s spatial data warehouse was presented for the first time. It’s beta version is now available at http://mapshare.idre.ucla.edu/.

d. UCR: None provided.

e. UCSB: Provided by Jon Jablonski

i. Did I mention I just bought 750,000 air photos? I started packing the collection yesterday. The photos are about half of the output of Fairchild Aerial Surveys, whose successor company disposed of the collection in the 1960s. Librarians and faculty from CSU-Northridge, Whittier, and UCLA pulled the collection off of a loading dock. Northridge's portion came to UCSB at some later date. UCLA continues to hold oblique imagery in its geography department.

ii. MIL continues to lack a cataloger. Ours left for a full time job in our main cataloging department. It's a drag, but it is giving us time to talk about metadata issues generally with our new head of cataloging. There is a new metadata librarian (who started last week) and there is talk of hiring three data curators to handle an as-yet-unspecified major push into data services.

iii. Our library's senior leadership team is now in place and discussing many as-yet-unspecified plans.

iv. The Library’s building project now has funding, a general contractor, and A TIMELINE! An expansion of the scope of the project (some seismic work in one of the existing buildings that wasn't originally in the plan), as well as the construction of an offsite storage facility, means that I won't be moving my collections until December of 2013.
f. UCSC: Provided by Cynthia Jahns
   i. In July, Robin Chandler was hired as AUL for Collections & Library Information Systems. The Digital Initiatives Department, which includes the Maps Unit, reports to Robin. Robin had been at UCSC for about 2 years as the manager of the IMLS grant we received to process the Grateful Dead archive. She has previously worked at UCSF and UCSD. In October, our new Head of Technical Services, Marcia Barrett, joined us from the University of Alabama.
   ii. UCSC is losing Katie Forney, one of our newest librarians, who has accepted the new position of Copyright Management Officer at the California Digital Library (CDL). Katie will start her new responsibilities in early January 2013, and her last day at UCSC will be December 19, 2012.
   iii. Kerry Scott, Head of Collection Planning, left UCSC for the Univ. of Arizona in June, but returned to that position in November, apparently having missed the excitement of the ongoing budget and staffing challenges of the the UC system. We're very glad to have her back to lead us through the next round of budget cuts at UCSC.
   iv. The UCSC Faculty Senate Committee on the Library and Scholarly Communications is discussing holding a "Map-a-Thon", at which a panel of faculty members from different disciplines who are working with maps would discuss their work. They are hoping the library will be able to sponsor such an event.
   v. The former Current Periodicals Room at the Science & Engineering Library is becoming a room devoted to the Library's East Asian Collection. This large, beautiful room, which has always been a popular venue for library events, will be refurbished through the generosity of a donor.
   vi. The Map Room staff continues to work on projects to prepare its collections for the probability of moving to McHenry Library. We have spent this week giving away hundreds of roll-up wall maps to faculty, and then to library staff. We have moved many large sets of maps to NRLF over the last year.
   vii. Our most important activity this year has been digitizing Map Room materials: out-of-copyright Sanborn maps of our region; unique local maps; and most of all, aerial photographs. They can be viewed at [http://digitalcollections.ucsc.edu/cdm/landingpage/collection/p15130coll3](http://digitalcollections.ucsc.edu/cdm/landingpage/collection/p15130coll3)

g. UCSD: Provided by Michael Smith
   i. The library continues to go through a re-organization. Libraries and departments are becoming Programs. There will be 20 (!) Programs. The leaders have been chosen for these and they have submitted their proposals. The process of matching people with Programs (or, possibly, more than one) will take place January-March, with the entire restructuring scheduled to be in place by June. It is still believed that the Data, Government and Geographic Information Services unit will fall under the Reference & Research Advisory Services Program.
   ii. There are two retirements expected early next year. One of these, Head of Acquisitions, is expected to be filled by an outside search. But the other, Japanese Studies, will probably be covered internally. The budget overall is looking much better than in recent years, and with Prop 30 passing in November we are not expecting any major cuts. The new chancellor, Pradeep K. Khosla, has been in place since August.
iii. With regard to the map collection, they moved very fast in cataloging the SIO maps and these are nearly done. We’re getting pretty close to the point of beginning to integrate them with the existing collection. We have several students working with us on this project, and we hope to have the integration done before the library re-organization is completed by fall quarter.

h. SU: Provided by Julie Sweetkind-Singer
i. We are continuing to process the Glen McLaughlin Map Collection of California as an Island maps and the Robert C. Berlo Road and Street Map Collection. The McLaughlin maps are being dealt with by an hourly cataloger. The Berlo maps are being handled by the Map Library assistant and students with the uncataloged maps going to Jane Ingalls.

ii. Work continues on the David Rumsey Map Center, which is slated to open in mid to late 2014. The program statement is done and being reviewed by a number of architects.

iii. The library is undergoing renovation with a new circulation area, new carpeting and new furniture. This will continue through summer 2013.

iv. We are stalled on the development work on the Geospatial Portal as our developer was hired away by Apple. We are currently searching for his replacement. We have a Science Metadata working in the libraries now that is helping to create metadata and then standards for our GIS data.

10. Planning for next meeting – June 2013? Possible discussion items?
   a. Middle of June before ALA happens.
   b. TO DO: Brian will send out call for a date early to make sure we have time to find a date that works.
   c. We will do video conferencing again with the hopes that more people can join in person.